

A G E N D A



Recommendation for Council Action (CLMD)

Austin City Council		Item ID:	10585	Agenda Number	8.
Meeting Date:	November 3, 2011				
Department:	Contract Management				
Subject					
Authorize negotiation and execution of professional services agreements with the following six (6) staff recommended firms (or one of the other qualified responders): ENCOTECH ENGINEERING CONSULTANTS, INC. (MBE /MA), Austin, TX; JOSE I. GUERRA, INC. (MBE /MH), Austin, TX; TEXAS ENERGY ENGINEERS SERVICES, INC. (MBE /MA), Austin, TX; ENERGY ENGINEERING CONSULTING INC., dba EEA CONSULTING ENGINEERS, Austin, TX; O'CONNELL ROBERTSON, Austin, TX, and the ARIZPE GROUP, INC. (MBE /MH), Austin, TX, for Professional Engineering Services for the 2012 Mechanical Electrical and Plumbing (M.E.P.) Rotation List for a period of three years or until financial authorization is expended, with a total authorization amount not to exceed \$1,200,000.00 divided among the 6 firms.					
Amount and Source of Funding					
Funding is available in the Fiscal Year 2011-2012 Capital and/or Operating and Maintenance Budgets of the various departments for which services are required.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Staff recommendations are the six most qualified firms out of seven firms evaluated through the City's qualification-based selection process.				
Prior Council Action:					
For More Information:	Scott Hilton 974-7054; Rolando Fernandez 974-7749; April Shaw 974-7141				
Boards and Commission Action:					
MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) with 15.80% MBE and 15.80% WBE subconsultant participation.				

Related Items:	
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Additional Backup Information	
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The City of Austin currently maintains a rotation list agreement with six (6) firms to provide consulting M.E.P. Professional Engineering Services; it utilized architectural, electrical, mechanical, and structural engineering support services for over twenty-one (21) assignments.

The Consultants for the 2012 M.E.P. RL are expected to support projects of various scopes and sizes, and anticipated to include the following: design of modifications to existing M.E.P. systems, including preparation of bid documents, preparation of construction budgets, and construction phase services; troubleshoot existing problems with M.E.P. systems and provide engineering services to determine solution and cost, and provide engineering supervision of repair; act as Lead Consultant on projects that consist primarily on M.E.P. work; provide Commissioning Services for LEED™ Certification for new and renovation projects; provide Energy Modeling and Energy Simulation Services to document LEED™ points for energy efficiency.

This authorization provides for funding of professional engineering services for six (6) firms for a total amount not to exceed \$1,200,000.00. The period of service is estimated to be approximately three years or until financial authorization is expended.

This request allows for the development of a professional service agreement with each of the six (6) recommended firms. This rotation list will allow assignment of projects based on the City's established rotation list management procedures. Should the City be unsuccessful in negotiating a satisfactory agreement with a recommended firm, negotiations will cease with that firm and the funding will be distributed among the remaining firms.

Participation subgoals stated in the solicitation were: 15.80% MBE and 15.80% WBE. The recommended firms provided a MBE/WBE Compliance Plan that met the goals of the solicitation and was approved by the Small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 419 firms on Friday, July 26, 2011. The RFQ was obtained by 36 firms, and nine (9) firms submitted qualification statements. Four (4) of the firms which submitted qualification statements were certified MBE/WBE firms.

RECOMMENDED FIRMS:

- ENCOTECH ENGINEERING CONSULTANTS, INC. (MBE /MA)
- JOSE I. GUERRA, INC. (MBE /MH)
- TEXAS ENERGY ENGINEERS SERVICES, INC. (MBE /MA)
- ENERGY ENGINEERING CONSULTING INC., DBA EEA CONSULTING ENGINEERS
- O'CONNELL ROBERTSON
- THE ARIZPE GROUP, INC. (MBE /MH)